

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

January 24, 2012

PRESENT

C.W. Colladay
P. Rodriguez
G. Destache
O. Garrett
J. Butler

ABSENT

GUESTS

STAFF

J. Pape
M. McCullough
A. Harnden
K. Caldwell
N. Harper
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the December 20, 2011 Regular Meeting.

ACTION: Director Garrett moved to approve the Minutes as written. Director Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Butler moved to approve the financial report and to authorize payment of the December 20, 2011-January 24, 2012 invoices with the exception of checks 10898-10900 which were voided. Director Destache seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

The Board directed staff to breakdown the legal expense for non-potable in the water and sewer budgets.

b. Lien update.

ACTION: Note and file.

7. Presentation of FY 10/11 Audited Financial Statements.

ACTION: Director Rodriguez moved to approve the FY 10/11 Audited Financial Statements. Director Garrett seconded. Motion carried unanimously.

8. Trilogy Development.

a. Homeowners Association update.

b. Golf Course update.

9. Sycamore Creek Development.

a. Project Update – The General Manager reported that work is progressing on Tract 31908.

b. 1748 homes to be built. 1122 houses occupied to date. 64% complete.

10. CFD No. 1 Sycamore Creek Recycled Water System.

a. Update on Ag Water Agreement.

President Colladay left the meeting at this point.

11. Retreat Development – Ryland Homes.

a. Project Update - None.

b. Corona Hills, LLC remaining sewer EDUS.

ACTION: Director Rodriguez moved to authorize the General Manager to purchase EDUS and transfer the EDU deposit and purchased EDU funds to the Corona Hills, LLC receiver.

c. Corona Hills, LLC deposit refund.

ACTION: Director Destache moved to authorize the General Manager to refund balance. Director Rodriguez seconded. Motion carried unanimously.

d. 517 homes to be built. 456 houses occupied to date. 88% complete.

12. Ranpac “Toscana” Project.

a. Project Update – None.

- b. 1443 estimated houses to be built.
- 13. Re-alignment of Temescal Canyon Road.**
- a. Project Update – None.
- 14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – None.
- 15. Water Utilization Reports.**
ACTION: Note and file.
- 16. Committee Reports.**
- a. Finance (Director Garrett) – None.
 - b. Engineering (Director Destache) – Director Destache reported on the January 10th committee meeting.
 - c. Public Relations (Allison Harnden) – Allison reported on the Corona City Council Meeting for January 25, 2012 to discuss Temescal Canyon Annexation located within the City’s Sphere of Influence in the area generally between Weirick Road and Indian Truck Trail. She also reported on the conversion from paper agenda packages to electronic beginning in February 2012.
- 17. General Manager’s Report.**
- a. General Manager’s Report
ACTION: Note and file.
 - b. Proposal for site design technical memo on Dawson Canyon tank.
ACTION: Director Destache moved to approve the scope of the technical memo. The Board was agreeable to the current engineering rate. Director Butler seconded. Motion carried unanimously.
 - c. RFP for Pipeline Design.
ACTION: Director Rodriguez moved to authorize the General Manager to send the RFP. Director Garrett seconded. Motion carried unanimously.
- Director Garrett left the meeting at this point.
- d. Discussion on tank site email.
ACTION: The Board requested counsel to gather local jurisdictions policies.

e. Operations Report.
ACTION: Note and file.

18. District Engineer’s Report.

a. Status of Projects
ACTION: Note and file.

19. District Counsel’s Report – None.

20. Seminars/Workshops – Director Destache reported that he will be attending the Future of Water conference.

21. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of December was distributed to each Director along with the Agenda.

22. Adjournment.

There being no further business, the January 24, 2012 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:18 a.m. by Vice President Rodriguez.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____